

COUNTY CONSORTIUM BOARD

Of LWIA #15

Serving the counties of: Fulton, Marshall, Mason, McLean, Peoria, Stark, Tazewell and Woodford

Agenda

Wednesday, January 23, 2017

8:30 am

Career Link PEKIN, IL OFFICE

2956 Court St. (also known as "Route #9") (located in the "Sunset Plaza") Pekin, IL 61554

(Nearby Landmarks: Thornton Gas / Sunset Bowling / Busey Bank / LaGondola)

(Pekin, IL Career Link office is in the far-upper corner of Sunset Plaza next to ' JJ Vapes'

(Please access Googlemaps.com for directions)

- I. Roll CALL and Introductions
- II. * ACTION ITEM – Approval of 6-29-2016 Minutes
- III. Fiscal Update – LeeAnn Whitlatch
- IV. Audit – LeeAnn Whitlatch, Fiscal Director
- V. Participant Numbers (Formula & Trade) Caseload Update – TBA
- VI. MOU Timeline – Steve Martin, Executive Director
- VII. Regional/Local Plan Revision Timeline – Steve Martin, Executive Director
- VIII. One Stop Operator and One Stop Certification Process and Timeline – Steve Martin, Executive Director
- IX. Other Business
- X. Public Comment
- XI. Adjournment

COUNTY CONSORTIUM BOARD

of

LWIA #15

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Minutes

Monday, January 23, 2017

8:30 am

Career Link PEKIN, IL OFFICE

2956 Court St. (also known as "Route #9") Located in the "Sunset Plaza", Pekin, IL 61554

- I. **Roll CALL and Introductions:** David Zimmerman called the Monday, Jan. 23, 2017 8:30 am County Consortium board meeting to order at 8:30 am.
Present: David Zimmerman, John McIntyre, Coleen Magnussen, Ken Walker, Bob Bucher and Gary Kroeschen.
Absent: Andrew Rand and Stan Glazier
Career Link staff present: Steve Martin, Warren Cheatham & LeeAnn Whitlatch
Guests: Ronn Morehead, Corporate Board Chairman
- II. *** ACTION ITEM – Approval of 6-29-2016 Minutes**
A motion was made by Bob Bucher 2nd by Coleen Magnussen to approve minutes of 6-29-2016. Motion carried.
- III. **Fiscal Update – LeeAnn Whitlatch, Fiscal Director**
LeeAnn provided a report on the Fiscal report and stated what the projected actual expenditures as of June 30th. The obligated funds have to equal 80% of the funds for Adult & Dislocated Workers and Youth obligation expenditures by the end of the year on training. The obligation expenditure target will be met and the 40% obligation for Adult Dislocated Worker and Youth will be directly spent on training as well. The Fiscal year runs from July 1 to June 30th.
- IV. **Audit – LeeAnn Whitlatch, Fiscal Director**
LeeAnn stated that the Audit has no findings and additional program was added because of the large Trade grant. She offered the report to the board members to be reviewed at their request.
- V. **Participant Numbers (Formula & Trade) Caseload Update – Warren Cheatham**
Warren reported on the Participant numbers (formula & trade) caseload update. The number of low income adult enrollments=256, Dislocated Workers=126, Youth=224 and Trade Grant=350 for a total of 956 participants and that puts Career Link 2nd in state behind Chicago in the number of enrollments for a region as ours. Some addition enrollments throughout the year and summer enrollments will increase these numbers. In addition, a breakdown by county region can be provided to the board upon requests. Steve will get those individual County enrollment numbers put together and he will have Theresa Kotte, Executive Assistant send those reports out to each County Board chair for their information. The 350 enrollments are all related to MMNA layoff clients that are being served by the Trade grant and co-enrolled under a 1-E grant under the WIOA grant. Caterpillar participants are the KK building layoff. "RTAA stands for Reemployment Trade Adjustment Assistance."
- VI. **MOU Timeline – Steve Martin, Executive Director**
Steve gave an update on the MOU timeline. He stated that there will be similar procedures as what was taken from last year. He stated that last year, 2016, Career Link put together a budget. WES (Workforce Enterprises Services) procured to assist with Regional and Local plans for the 8 county area and Tim Harmon negotiated the MOU and the budget. The foundation of this was laid out last year (2016) and there was a projected budget put together based on the FTE (full time equivalents) for each agency (17 total partners w/4 of them being 'Core Partners: Career Link, Title 1-B, Adult Literacy, Dept. of Rehab. Services and Wagner Peyser (IDES-IL Dept.

Employment Services) who are all mandated by WIOA law to participate in. The programs and systems funding needed to be re-negotiated by coming to agreement what all partners' will share in cost. An RFQ was sent out on January 20, 2017 to obtain a person to negotiate this budget for this year. The timeline for the MOU final shared cost budget must be approved by due date March 30, 2017 where a report must be sent to the state as to whether an agreement has been reached or not. All partners must pay towards the shared cost of the One Stop Center, located at 406 Elm St., Peoria, IL. If an agreement to the MOU is not reached by the deadline, which the final MOU is submitted to the State by June 30th, and if by July 1, 2017 it has been determined that the LWIAs have reached an impasse, then Federal D.O.L. will be called in to take over. The WIB (Workforce Innovation Board) has approved the RFQ process. The LWIA #15 County Consortium Board must approve the MOU that will be submitted to the State and its contents. Steve explained about 'direct linkage' and referring a customer to another facility that is not directly located at the One Stop Center. The lack of having a State Budget will have a significant impact of some of these partners not being able to fulfill their funding obligation pledge support for the One Stop Center.

VII. Regional/Local Plan Revision Timeline – Steve Martin, Executive Director

Steve stated that the report of the Regional/Local Plan is basically a partnership plan with the other Agencies and EDCs in our eight county area of other services that WIOA states is their plan such as Career Pathways programs and Apprenticeship programs for work based learning opportunities which Career Link is busy doing at this time. The state reviewed the plan last year and laid out additional changes for acceptance. There were just a few revisions made by Career Link and this will be posted for 30 day Public comment period by March 15, 2017 and revised with Public comment by April 13th and then by April 30th the Final Regional/Local Plan will be approved by WIB and Co. Consortium board and submitted to the Governor.

VIII. One Stop Operator and One Stop Certification Process and Timeline – Steve Martin, Executive Director

Steve expressed that we partnered with LWIA #4 (an eight county LWIA which borders with Marshall and Stark all the up to the JoDavies county. Pam Furlan is the director. An RFQ was sent out requesting someone to write an RFP on behalf of the WIB of LWIA #15. WES (Workforce Enterprises Services) responded and the WIB approved them to write the RFP & post for Public Notice for One Stop Operator. All board will decide who will be the One Stop Operator. Steve provided information of the Definition of a One Stop Operator. There was further discussion regarding having a 'staff to the board' to perform the functions needed as well as the timeline which needs to be in place by June 30, 2017. There will be a team to certify the One Stop Center; a person from each; WIB, Local Workforce Area, IDES and Career Link. Everything will be in place and this will be sent into the state for approval. Ronn Morehead provided information to the Board members expressing that the State obviously feels that Career Link LWIA #15 is competent in getting the job done and that additional funds will be put into the programs for construction apprenticeship programs and such.

IX. Other Comments

There were no other comments.

X. Public Comment

There were no public comments.

XI. Adjournment

A motion was made by Ken Walker and 2nd by Bob Bucher to adjourn. Motion carried. Meeting adjourned at 9:08 a.m.

Respectfully submitted:

Theresa R. Kotte
Executive Assistant
Career Link

LWIA #15 - COUNTY CONSORTIUM BOARD Meeting

SERVING THE COUNTIES OF FULTON-MARSHALL-MASON-MCLEAN-PEORIA-STARK-TAZEWELL-
WOODFORD

AGENDA

Date: Wednesday, June 14, 2017 8:30 am

LOCATION:

Peoria One Stop Center (IDES & Career Link) 406 Elm St. Peoria, IL 61601

- I. ROLL CALL AND INTRODUCTIONS
- II. *ACTION ITEM: APPROVAL OF January 23, 2017 MINUTES
- III. BACKGROUND SUMMARY OF EVENTS – Steve Martin, Executive Director
- IV. APPLICATION FOR ONE-STOP CERTIFICATION - Steve Martin, Executive Director
- V. ONE STOP OPERATOR PROCUREMENT ATTESTATION - Steve Martin, Executive Director/Warren Cheatham, Planner
- VI. *ACTION ITEM: MOU APPROVAL – Steve Martin, Executive Director
- VII. *ACTION ITEM: CEO CONSORTIUM AGREEMENT – Steve Martin, Executive Director
- VIII. *ACTION ITEM: CEO / GRANT RECIPIENT FISCAL AGENT AGREEMENT – Steve Martin, Executive Director
- IX. *ACTION ITEM: CEO / LWIB AGREEMENT - ORMULA NUMBER ENROLLMENTS – Steve Martin, Executive Director
- X. *ACTION ITEM: CONFLICT OF INTEREST / FIREWALL POLICY - Warren Cheatham, Planner
- XI. TRADE MONITORING – Dena Weth, Assistant Director
- OXII. NBC NATIONAL COVERAGE – Dena Weth, Assistant Director
- OXIII. OTHER COMMENTS
- OXIV. PUBLIC COMMENTS
- XV. ADJOURNMENT

06/05/2017 trk