

## One-Stop Operator Manager

The Workforce Innovation Board of Region 15, at its meeting on June 21, 2017, approved the establishment of a new position called the One-Stop Operator Manager (OSOM), effective July 1, 2017. The OSOM is responsible for discharging the duties for Career Link as one of the four partners in the consortium that form the one-stop operator.

The position will report directly to the Executive Committee of the Workforce Innovation Board. The Executive Committee will provide direction to the OSOM, verify timesheets and evaluate the employee.

The Board agreed to the assignment of the current Career Link employee, Warren Cheatham, to the OSOM position. The initial rate of pay is established at \$39.00 per hour. This rate of pay may be adjusted at any time by the Board and particularly in the case where a new employee assumes the position. The position will receive all of the fringe benefits that accrue to other Career Link employees in a part-time or full-time position. Initially, the position will be part-time. The employer of record for the OSOM is the corporate entity, United Workforce Development Board aka Career Link.

Additional information on the OSOM can be found in the attached job description and the policy called "Conflict of Interest and Firewall".

On receipt of this document, signed by the Board President, the Fiscal Department of Career Link is authorized to make payment to the incumbent in the position and perform all other duties associated with payroll processing and record keeping.

Mark DeKeersgeiter, President of the Workforce Innovation Board of Region 15

  
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